**MINUTES OF MEETING**

**June 14, 2022**

**OP Recreation Center, Marlin Room**

**Ocean Pines, MD 21811**

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| **DIRECTORS PRESENT** | **ABSENT** | **GUESTS** |
| Frank Pasqualino, President | Barbara Miller, Director | Karen Adcock, Treasurer | Donna Frankowski |
| Donna Pasqualino, Secretary |  | Joanna Cross, Vice President |  |
| Ed Guinan, Director |  | Patricia Diniar, Director |  |
| Wayne Klitsch, Director |  | Cara Downey, Director |  |
| Dorothy Leslie, Director |  | PattyJo Moore, Director |  |

**CALL TO ORDER**

Having established a quorum, Frank called the meeting to order at 6:13 PM.

**REVIEW & APPROVE MINUTES FROM JUNE 14, 2022**

Upon a motion by Barbara, seconded by Wayne, the minutes were approved unanimously.

**TREASURER’S REPORT**

Karen was absent, but submitted her report showing all financial transactions from 5/9/22 through 6/18/22. Frank noted that the rights for Grand Night for Singing (GNS), Play On (PO), and Sweet Delilah Swim Club (SDSC) had been paid for. Upon a motion by Donna P., seconded by Dorothy, the Treasurer’s Report was approved unanimously.

**NOMINATIONS AND ELECTION OF VACANT BOARD POSITIONS**

Upon a motion by Donna P., seconded by Ed, Donna Frankowski was nominated to become a Board member. The nomination was approved unanimously and she accepted the position. There is still 1 more open position on the Board at this time. Frank will keep this subject open until all vacant Board positions are filled.

**COMMITTEE REPORTS & NECESSARY BUSINESS**

**Website training:** Cara provided training for Frank on all aspects of the new website and One Drive. We no longer use Dropbox. Frank will ask Cara to provide some training to all Board members next meeting.

**Tech Committee/Lighting Update:** Ed and Frank will go to MBS to test and work on the new lighting system during the week of August 8th.

**Grants:** Wayne reported that Worcester County Arts Council (WCAC) had refused our most recent request for a fall grant. Dorothy, who is part of WCAC, thought that it had been passed and promised to look into it, but unfortunately this grant was refused. We can reapply next year.

**Costumes:** Dorothy requested that directors of the upcoming shows let her know as soon as possible what their costuming needs will be, so she can pull and prepare items and have them ready in a timely manner.

**Grand Night for Singing:** Frank reminded the Board how important it was to the organization that GNS be successful to reestablish OPP in the community. Donna F. and Barbara agreed to work together to provide promotions and advertising for this show.

**Love Actually:**

Ed suggested changing the name of the production to “Love… or Not” from “Love Actually” so as to avoid confusion with the movie. The dress rehearsal will be on Thursday, February 9, 2023. The performance dates will be on February 10th and 11th at 8 pm, and a matinee on February 12, 2023 at 3 pm. Ed said that tech requirements will be minimal for this show. Frank noted that the tech requirements should be decided by the audition dates.

**Play On:** Frank will order the scripts shortly, but will provide a director’s copy for Ed as soon as possible. Audition dates are to be decided, but will be in December of this year. The set build will be on March 4th and 5th outside of MBS and the load-in at MBS will be on March 6th. The set can stay on the MBS stage throughout tech week and the performance dates. Tech week will be March 6-9, 2023 from 6 pm to 10 pm. Performance dates will be Friday and Saturday, March 10th and 11th at 8 pm, and Friday and Saturday, March 17th and 18th at 8 pm. Once audition dates and the rehearsal schedule are decided, Frank will request space from the Community Center.

**Sweet Delilah Swim Club:** A director is needed for this show as well as a venue other than MBS. MBS declined to allow us to perform this show at their school because of some content. Barbara suggested using the Assateague Room at the Community Center for this show using a portable stage.

**OLD BUSINESS**

**Strategic planning meeting:** Cara (in absentia) questioned how we would provide the “diversity” that was mentioned in the suggested mission statement. It was decided to table the mission statement until next Board meeting with the hope that everyone will offer suggestions for rephrasing.

**New ticket platform**: We have a new ticket platform on the website. Frank is not sure if it’s live yet, but will contact Cara to determine when tickets can start being purchased for GNS on the new platform.

**Women of Substance series**: Tabled for now as both Pat and Karen were absent.

**New logo:** Barbara and Cara have not discussed the logo as of yet, so tabled for this meeting.

**Open House:** The pavilion at White Horse Park is scheduled for August 27, 2022. Ed will provide theater games; Frank will take photos; Dorothy will provide costumes; Donna F. thought she might know of a face painter; and Donna P. will sit at the membership table with brochures about OPP, membership and audition forms, as well as a QR code for people to scan and access information about the Players. Dorothy will also check with a friend who does carnival things like walking on stilts and riding unicycles who might be willing to perform for the event. Barbara suggested providing karaoke. It was decided to provide popcorn and lemonade for the event. Frank will provide music if Radio OC is unavailable. Donna F. suggested starting the event earlier during cooler morning weather and to draw Farmer Market traffic. It was decided to solidify the events for the open house at the next Board meeting on August 9th, and immediately start advertising for it after that meeting. Barbara recently put out an email blast to the OPP mailing list to see if anyone was interested in attending an organizational meeting regarding the open house and only received 1 response. Barbara will put out more advertising once we know for sure what we’re providing.

**NEW BUSINESS**

**Play Review:** Terry Adcock sent an email to OPP asking if we would read a play that he has written (“Swept Away by Murder”) with the hope that we might be willing to perform it in the future. Frank will send the play to the Board members so that anyone who is interested may read it.

**NEXT MEETING**

The next meeting will be Tuesday, August 9, 2022, at 6:00 PM in the Marlin Room at the OP Community Center.

**ADJOURNMENT**

Upon a motion by Dorothy, seconded by Donna F., the meeting was unanimously adjourned at 7:18 pm.

Respectfully Submitted by Donna Pasqualino, Secretary

July 13, 2022

Attachments to Record:

 Final June minutes

 Draft Strategic Plan??