

**THE OCEAN PINES PLAYERS  
BOARD OF DIRECTORS**

**MINUTES OF MEETING  
February 14, 2023  
Ocean Pines Community Center East Room  
Ocean Pines, MD 21811**

DIRECTORS PRESENT		ABSENT	GUESTS
Frank Pasqualino, President	Barbara Miller, Vice President	Dorothy Leslie, Director	
Donna Pasqualino, Secretary	Wayne Klitsch, Director	Patty Jo Moore, Director	
Karen Adcock, Treasurer	Ed Guinan, Director		
Cara Downey, Director	Donna Frankowski, Director		

**CALL TO ORDER**

Having established a quorum, Frank called the meeting to order at 6:02 PM.

**REVIEW & APPROVE MINUTES FROM JANUARY 10, 2023**

Upon a motion by Karen, seconded by Donna F., the minutes were approved unanimously, with 1 edit to be applied concerning a grant application to Worcester County, not the Worcester County Arts Council, as printed erroneously in the minutes.

**TREASURER'S REPORT**

Karen presented the general ledger showing a current balance of \$4,621.03. Karen asked for receipts from two expenses incurred in January by Frank: \$365 for the rights for Love Letters and a \$96.56 charge from Amazon. It was also suggested that from here on out, members who pay for their membership fee by credit card also pay the additional credit card fee. Additional expenses paid this month were for the monthly warehouse fee (which will now be paid monthly automatically) and our 5-year domain registry for \$225. Upon a motion by Barbara, seconded by Donna P., the Treasurer's Report was approved unanimously.

**OLD BUSINESS**

**Sponsors/Donors:**

Karen is continuing to work on a sponsor/donor letter to hopefully be sent in the near future. Donna F. posted a testimonial on Facebook regarding the benefits of being a sponsor which Karen will include in the letter. She is in the process of compiling a list of people and businesses to send the letter to when she's finished. This will be tabled until the next Board meeting.

**Grants:** Wayne applied for a grant from Worcester County for the amount of \$5700 for purposes including rebuilding, workshops, classes, and performance venues. The grant was received and the result of the request is still pending.

**American Legion:** Pat McConnell wrote a letter to the American Legion asking for the Legion to sponsor a show or make a donation. (Her husband is a member of the American Legion.) There's been no response as of yet—Barbara will check with Pat. Ed Pinto is checking with the Legion to see if any dates are available there for possible performances.

**Education:** Two classes have been scheduled with the Community Center and printed in the Guide—Stage Managing (taught by Frank) on April 13, 20, 27, and May 4; and Movement (taught by Barbara) on June 13. Classes for the fall/winter season will be determined by the June Board meeting and submitted to the Community Center before September. Frank suggested sending an email to all OPP members asking if anyone might be interested in teaching a workshop/class under the auspices of the Players. Donna F. suggested a public speaking class might be well received by the local population. Ed thought a public speaking class would not be popular.

#### **Four Old Broads:**

- a. Production staff openings: Frank sent out a mailchimp requesting help and has received responses from people volunteering to staff the box office and man the 50/50 raffle. Donna F. offered to greet guests and man the 50/50. We still need backstage help (costume dressers, props, etc.). Barbara suggested asking people by person for help with production jobs.
- b. Set build: Set build will be held on March 5<sup>th</sup> at St. Peters Lutheran Church and we need as many helpers as possible. Frank is ordering the supplies for the build. Barbara suggested asking Pat McConnell's husband for set building help as he has experience.
- c. Set dressing: Sue (from cast) has offered an 84-inch couch, but not sure if it will work yet. Karen suggested reaching out to used furniture stores to see if they might let us borrow furniture in exchange for ads--specifically one owned by Gabe Purnell on Mary Street in Berlin and another one in Ocean City that have let the Players borrow furniture for sets in the past. Frank asked for a list from Ed for furniture items that he needs. Frank asked Donna F. to be the set dresser and she agreed to help dress the set.
- d. Marketing: Ads that were purchased for GNFS will be placed in the FOB program, but Barbara is hoping to obtain more, particularly black and white ads to cut down on printing costs. Donna F. offered to help with printing the color portions of the program for the show. Currently we have 3 double-sided sheets of color copy for ads that need to be printed in the program. We can add almost unlimited black and white sheets for additional ads at minimal cost. The maximum number of programs that might be needed is 600 if we sold out every night. Karen suggested that we print a certain number of programs for the first weekend to determine how many more might need to be printed for the second weekend. Barbara suggested that OPP buy the paper for the programs. Karen made a motion that she and Barbara present a proposal to clarify sponsors/donor pricing and benefits to the Board by email within the next 2 weeks with all Board members responding; Donna P. seconded the motion; and it was passed unanimously.
- e. Ticket prices: Barbara made a motion that tickets bought at the door for Four Old Broads cost \$25 per ticket; Donna F. seconded the motion; and it was passed unanimously.

### **Sweet Delilah Swim Club:**

Frank made a motion to change the next show from Sweet Delilah Swim Club to Love Letters; Barbara seconded the motion; and it was passed unanimously.

Frank made another motion to use Mariner's Country Down in Berlin as the venue for Love Letters; Cara seconded the motion; and it was passed unanimously.

The venue holds approximately 80 seats. The cost would be \$1,250 for both tech week and the 2 planned performances on May 19<sup>th</sup> and 20<sup>th</sup>. Auditions for Love Letters will be held on March 15<sup>th</sup> and 16<sup>th</sup>. Frank will schedule rehearsal times at the Community Center. It was suggested that if Love Letters is successful, we could possibly plan on additional performances at different venues as well since it is a relatively simple show to do. Frank is hopeful that we can use Mariner's Country Down for future shows.

**Children's Participation Plays:** Ed has ordered 5 plays from Pioneer Drama and is fairly certain that he would like to direct Rumpelstiltskin with a cast of 3 for the first production. All of the shows require minimal scenery and costuming, and last 30-45 minutes. It was suggested that we could perform Rumpelstiltskin at various locations: Mariner's Down in Berlin; Snow Hill; the Discovery Center in Pokomoke; and the Pavilion at the Ocean Pines Pavilion. Ed thought it would be useful to perform the show in conjunction with planned events being held at these various places in order to increase the audience. Frank will talk to Mariners; Ed will talk with Snow Hill; and Karen will talk to Pokomoke about possible dates and times. Karen made a motion to charge \$10 online and \$15 at the door for the Children's Participation Plays; Donna F. seconded the motion; and it was passed unanimously.

**50<sup>th</sup> Anniversary Committee:** Frank is going to send another mailchimp asking for help in organizing and being on a committee for the event. He will also ask if anyone has any information or memorabilia relating to the history of the Players that they are willing to share. No one has volunteered to chair this committee as of yet. It was suggested that the proposed event be held in Ocean Pines. Donna F. suggested partnering with a local business such as Taylor's Restaurant to host this event next winter.

### **2023-2024 Season Planning:**

- a. Play reading committee: Frank, Ed, Karen, Dorothy, and Wayne volunteered to be on the play reading committee with room for more. Frank would like to have plays chosen for next season by May with small casts and minimal sets. Ed suggested that we try to find flexible cast plays (casts that are expandable) as well. Every person on the committee should look for a list of suitable plays to bring to the first play reading committee (date to be decided soon), be prepared to summarize the plays so that the committee can decide which plays are worthy to be read by all on the committee, and then choose a slate of plays to present to the play selection committee.
- b. Play selection committee: To be decided soon.
- c. Radio Airwaves/Cabarets: Frank suggested doing 2 Radio Airwaves shows and 2 Cabarets at Mariner's Country Down next season chosen by May. We could also do these shows at other venues possibly. Ed and Karen cautioned not to promise to deliver more than we are capable of until we build up manpower to help share the workload. Frank would like to have dates for a cabaret and radio airwave show for next season chosen by the next Board meeting. Frank made a

motion to produce 2 full-length plays, 1 Radio Airwave show, and 1 Cabaret to be advertised for the planned 2023-2024 season; Karen seconded the motion; and it was passed unanimously.

d. Newsletter: Waiting on Ed Pinto.

## NEW BUSINESS

**Ticket Pricing:** Frank made a motion to raise ticket prices to \$25 for general admission and \$20 for members and seniors for plays and cabarets; \$20 for general admission and \$15 for members and seniors for Radio Airwaves effective May 2023; Karen seconded the motion; and it was passed unanimously

**OP Chamber of Commerce Spring Expo:** Donna F. made a motion that OPP attend the Spring Expo on April 29<sup>th</sup> for \$80 (table fee); Barbara seconded the motion; and it was passed unanimously.

**OP Chamber of Commerce Business Directory:** The cost to be listed in this directory is \$300. It was decided that this was not a wise use of our advertising dollars.

**BOD Headshots/Group Picture:** Ed Pinto needs headshots of all Board members along with a group picture of the Board for the newsletter and other advertising purposes. Barbara is going to talk with Jay from Get a Shot of This about taking pictures for this purpose and the current play, and what the costs might be. This will be tabled until the next Board meeting.

**Manned table at OP Farmers Market:** Barbara asked for volunteers to man a table at the Farmers Market for the next few Saturday mornings for advertising purposes until the opening of Four Old Broads. Frank said he would send an email requesting help for this.

**WRDE:** Barbara has been emailing with Madeleine Overturf of WRDE TV who is interested in producing/writing a story about Four Old Broads in early March. Karen said that Delmarva Life in Salisbury would probably also be willing to have the cast on their show for free to advertise the play if we're interested.

## NEXT MEETING

The next meeting will be Tuesday, March 14, 2023, at 6:00 pm, location to be determined soon.

## ADJOURNMENT

Upon a motion by Donna P., seconded by everyone, the meeting was unanimously adjourned at 7:50 pm.